

ADDENDUM NO: 2

REQ NO: 104786

FINAL SUBMITTAL: February 16, 2015, 2:00 PM EST

FINAL QUESTIONS: February 9, 2015, 2:00 PM EST

Department: General Services

Questions to the Bid:

See attached question and answer sheet

Req No: 104786 General Services – Elevator, Escalator & Lift Maintenance

PLEASE SIGN ONE (1) COPY OF ADDENDUM AND RETURN TO THE PURCHASING DEPARTMENT. RETAIN THE OTHER COPY FOR YOUR FILES.

Name: _____

Company: _____

**CITY OF CHATTANOOGA
PURCHASING DEPARTMENT
Mark McKeel
City Hall Suite G13
CHATTANOOGA, TN 37402
TELE: (423) 643-7236
FAX: (423) 643-7244**

Bid No. 303578; Elevator, Escalator & Lift Maintenance

Questions and **Answers**

1. How will the bids be evaluated?

The evaluation team will look at the hourly rates, the monthly charge and the quarterly charge. Really, all aspects of the bid will be evaluated.

2. What weight will the monthly and/or quarterly pricing hold as compared to the hourly rates?

See above.

3. Once that is confirmed, will the low bid get the job or are there other factors?

We will evaluate all bids and will award to the vendor that meets the specifications, low bid or not.

4. If so, what are these other factors?

The City of Chattanooga uses different methods of awarding such as Best Value, Low Bid meeting specifications, Hourly rates, etc. to determine the award.

5. The "Performance" section on the contract agreement states a minimum of one (1) hour per month for the elevators and escalators. Chain Hoists and Wheelchair lifts require a minimum of quarterly inspections of one (1) hour. However, the pricing sheet calls for monthly and quarterly prices for monthly and quarterly prices for all pieces of equipment. Please confirm what is required..

If you look at Exhibit "B" you will see **Black** and **Red lettering**.

The Elevators and Escalators are listed in **BLACK** for a **"Monthly Service Charge"**.

The Chain Hoists and Wheelchair Lifts are listed in **RED** for a **"Quarterly Service Charge"**.

You need to bid accordingly as listed on Exhibit "B".